

# Brindabella Bushwalking Club

## MINUTES OF ANNUAL GENERAL MEETING

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Held via Internet Zoom on Tuesday 31<sup>st</sup> August, 2021 at 5:30 pm

Meeting commenced at 5:35pm with Peter Dalton, President, in the Chair and 49 members recorded as participants in the zoom meeting of the AGM [see list at Attachment A].

The President welcomed all those participating in the zoom meeting. He explained that under the present Covid 19 lockdown restrictions and in order to comply with the requirements under the Associations Incorporation Act 1991 for clubs to hold an Annual General Meeting the holding of the meeting via Zoom was the most practical means of doing so.

The President advised that copies of the draft minutes of the 2020 AGM, the agenda for 2021 AGM, and Committee reports were sent out to all members via email on 25<sup>th</sup> August, 2021 for them to read prior to the meeting.

### Agenda Item:

#### 1. Apologies

- Apologies were received from:- Colin Boreham, Anne Campbell, Katerina Heineback, Sue Ingram, Pauline Jennings, Margaret Larkin, Daniele Leyder, Joy and Bob Liebke, Maria Magdic, Cathryn Ollif, Janet Thompson, Timothy Walsh

#### 2. Acceptance of Minutes of 2020 AGM

- There were no amendments to the draft 2020 AGM Minutes.

<p><i>Motion:</i> "That the minutes of the AGM held on Tuesday be accepted." <i>Proposed:</i> Terrylea Reynolds. <i>Seconded:</i> Douglas Finlayson. <b>Carried.</b></p>
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#### 3. Business arising from the Minutes.

- There were no matters arising from the Minutes of the 2020 AGM.
- The President mentioned that the following members had passed away during the year:-

Julie Anne Clegg  
Christine Perrers  
John Billing  
Jeff Collwell [honorary life member]  
Karel Pelikan

#### 4. Committee Reports

Reports from Committee members emailed to all members in the previous week were assumed to have been considered by those participating in the meeting. These reports are attached as follows:-

<b>President's Report</b>	- <b>Appendix A</b>
<b>Walks Officer's Report</b>	- <b>Appendix B</b>
<b>Treasurer's Report</b>	- <b>Appendix C</b>
<b>Membership Secretary's Report</b>	- <b>Appendix D</b>
<b>Secretary's Report</b>	- <b>Appendix E</b>
<b>Social Convenor's Report</b>	- <b>Appendix F</b>
<b>Training &amp; Development Officer's Report</b>	- <b>Appendix G</b>
<b>Facebook Administrator's Report</b>	- <b>Appendix H</b>
<b>Website Manager's Report</b>	- <b>Appendix I</b>

The President asked members if they had any questions arising from the reports and if not for someone to propose that all the above reports (and as attached to these Minutes as Appendices A – I) be accepted, and for someone to second the motion.

*Motion:* "That the Committee Reports for 2020-21 as listed at Appendices A – I be accepted." *Proposed:* David Wardle. *Seconded:* Monty Fox. **Carried.**

#### 5. Subscriptions

The President reminded members of the agreement at the 2018 AGM that the Executive Committee be given authority to regularly review and vary Transport Costs in accordance with a set methodology. This methodology is available for members to view on the Club website.

The Committee has considered these costs and has decided to leave the Transport fee unchanged from 2020-21 levels. This will be reflected in the new Program for January – July 2022.

He indicated that the Committee continues to review all costs against the Club's increasing expenses and, as indicated in the Treasurer's Report, the Club continues to be in a healthy financial situation. Accordingly it is proposed that:-

- the base annual subscription rate for single members for 2021-22 remain at the 2020-21 level of \$20 [for an electronic Program] with an additional \$5 charge for a posted Program.
- the base subscription fee for families of \$35 [electronic Program] also remain unchanged with an additional \$5 charge for electing to have a hard copy of the Program posted out.

If necessary, increases or decreases in fees may be proposed at next year's AGM if warranted.

*Motion:* "That, as recommended by the Executive Committee, and noted in the Treasurer's report the rates for subscriptions for 2021-22 remain unchanged at \$35 (family) and \$20 (single) for members receiving their Program by email, and \$40 (family) \$25 (single) for those receiving a printed copy."

*Proposed:* Peter Boyland. *Seconded:* Mark Hopkins. **Carried.**

## 6. Other Business

The President thanked Deidre Shaw for her dedicated work in indexing the collection of maps held by the Club and Prue Deacon for organising their listing with instructions for their use on the Club website.

David Wardle informed members about processes that may need to be put in place for the walks program to proceed under possible continuing Covid 19 restrictions once lockdown is lifted on 18<sup>th</sup> September. There will need to be spacing of walkers and no sharing of transport. Leaders who were already programmed for walks will be slotted into vacant spots in the next programme.

Terrylea Reynolds offered her assistance to Bob Chittenden in conducting his Training and Development events.

- Bob accepted Terrylea's offer.

## 7. Election of Officers

- All positions were declared vacant.
- The President advised that only one nomination had been received for each of the 9 Office Bearer positions.

## Office Bearers

Nominations for the following positions were received:-

Position	Person	Nominated by	Seconded by
President	Bill Gibson	Lana Burmester	Bob Chittenden
Vice-President	Prue Deacon	Julie Pettit	Lana Burmester
Walks Officer	David Wardle	Julie Pettit	Lana Burmester
Treasurer	Lana Burmester	Bob Chittenden	Bill Gibson
Secretary/ Public Officer	Julie Pettit	David Wardle	Prue Deacon
Membership Secretary	Davinia Wells	Bob Chittenden	Lana Burmester
Training Officer	Bob Chittenden	Lana Burmester	Bill Gibson
Social Convenor	Elaine Atkinson	David Wardle	Julie Pettit
Committee member – Responsible for Website issues	Peter Ford	Bob Chittenden	Prue Deacon
Committee members [2] –	Peter Dalton	David Wardle	Julie Pettit
	Heather McLoughlin	Peter Ford	Lana Burmester

As the number of nominations did not exceed the number of positions the President advised that all nominees were duly elected.

The President emphasised that the Committee would always welcome any offer by other members of the Club to join the Committee as an ordinary Committee member or on one of the sub-Committees.

## Other Officers

- Nominations for the non-official positions are as follows and are accepted:-

Emergency Officers:- Colin Boreham and Doug Finlayson agreed to continue in this role.

Public Officer:- Julie Pettit agreed to continue in this role.

## Sub-Committees

Walks sub-Committee:- All the current members have agreed to stay on the sub-Committee however additional members would be welcome. Members were urged to contact the Walks Officer if they are interested in helping the Club by joining this important group.

David Wardle [Walks Officer]	-	Convenor
Kathy Handel	-	Easy/Medium Wednesday walks
Peter Wellman	-	Medium/Hard Wednesday walks
Robyn Kelly	-	Easy Wednesday walks
Jillian Bellamy }	-	All weekend walks
Leigh Hermann}		

Social sub-Committee:- During 2020-21 there were 7 appointed members for this sub-Committee and most have agreed to continue for 2021-22. Terry O'Brien has decided to step down and the President thanked him for his contribution:

Elaine Atkinson [Social Convenor]  
Colleen Fox  
Monty Fox  
Wendy Thompson  
Suzanne Bluff  
Julie Pettit

The President mentioned that while some traditional indoor events were presently on hold many outdoor social events have continued to be successfully arranged and the Social Convenor would welcome more helpers to assist in the ongoing success of these social events even if help is offered on an ad hoc basis should the need arise.

- Expressions of interest to join the Social sub-Committee either as an appointed member or to be available if called upon to help should be directed to the Social Convenor.

## **8. Closure of Meeting**

Peter Dalton thanked members for participating in the Zoom AGM meeting.

He thanked all the members of the outgoing Committees and sub-Committees for their contributions during the year, and congratulated the elected members of the Committee and appointed members of the two sub-committees for agreeing to serve the Club in this capacity.

Meeting closed at 5:53 pm

Julie Pettit  
Secretary

## ATTACHMENT A

### ATTENDANCE LIST – BBC AGM [Zoom Meeting – 31<sup>st</sup> August, 2021]

Peter Dalton	Peter Boyland	Anne-Marie Dickson
Prue Deacon	Caryl Finlayson	Diana Kirby
David Wardle	Doug Finlayson	Mac Kirby
Julie Pettit	Deidre Shaw	Wayne Holgate
Davinia Wells	Peter Abbott	Terrylea Reynolds
John Wells	Allan Mikkelsen	Kathy Handel
Elaine Atkinson	Mary Hoffmann	Leigh Hermann
Heather McLoughlin	Mary Lindsay	Chris Patterson
Lana Burmester	Peter Wellman	Jillian Bellamy
Bob Chittenden	Trevor Willson	Lucinda Lang
Murray Brown	Lyn Willson	Terry O'Brien
Mark Hopkins	Bill Gibson	Monty Fox
Barbara Burns	Anna Campbell	Colleen Fox
Margitta Acker	Judy Kelly	Judy Pearce
Janet Duncan	Lynette Flanagan	Julie Anne Suthern
Peter Ford	Xenobia Williams	Judy Lejins
Truus Ford		